

SPECIAL EDUCATIONAL NEEDS POLICY

Ramas Daycare is a fully inclusive practice, which supports all children to achieve their highest potential.

AIMS

In order to meet our aims:

- The Setting Manager has a copy of the Department for Education and Skills Special Educational Needs Code (SENCO) of practice, which is shared with all practitioners
- Ramas Daycare is an equal opportunity, anti- discriminatory setting with concise and rigid policies and procedures on inclusion, equality and diversity
- Ramas Daycare has a designated SENCO to help and support parents and children with SEN/ disabilities
- We work in partnership with multi agencies, and are in receipt of relevant information regarding the Common Assessment Framework (2006)
- We monitor and review our practice and provision regularly and self-assess our working practices to ensure continuity and high standards for all

CHILDREN HAVE A LEARNING DIFFICULTY IF THEY:

- Have a significantly greater difficulty in learning than the majority of children of the same age.
- Have a disability that prevents or hinders them from making use of educational facilities of a kind generally provided for children of the same age in schools within the area of the local education authority.

METHODS

Below are the methods by which we will achieve our aims:

- By ensuring that all practitioners meet the needs of a child with SEN disabilities within the setting
- Regularly review our environment to discuss improvements, modifications or amendments to the layout
- Establish a strong and supportive relationship with parents, which build up trust and mutual respect
- We will research and gather SEN information on up-to-date findings and government legislation
- We will liaise with other professional to provide the best possible service to our children
- We will adopt and deliver a broad and balanced curriculum for all children with SEN and/or disabilities, as can be viewed in our curriculum policy
- We will keep record of assessment, planning and provision for the review of children with SEN/disabilities
- All members of our setting neighbourhood will sign a confidentiality policy for the protection of all within
- We will provide a complaints procedure
- We implement an individual education plan/ targeted plan which includes:
 - Short-term strategies set for the child.
 - Teaching strategies.

- o The provision to put in place.
 - o When/how the plan is to be reviewed.
 - o The outcome of the action taken.
- We will respect parent's rights to confidentiality when supporting children with Special Needs; we will always discuss any possible referrals to other services with parents to seek their agreement before we make such referrals. All meetings with parents other than the normal parent staff contact will take place in private. Parents will be involved in setting all targets for their child. Targeted Support will be reviewed regularly and parents will be invited to contribute to this review.

MONITORING AND REVIEW

All practitioners will keep records of all children with SEN and/or disabilities and will ensure that their progress is being monitored, evaluated and assessed on a regular basis. The manager will be responsible for checking pupil progress and holding meetings with the key worker of the child who has any additional needs.